

1. Nisbat Ali Malik,  
Assistant Professor,  
Management Sciences,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16622 entitled "Measuring Success of Public sector funded social health Initiatives – Case of Sehat Sahulat Program (SSP)" having total cost of Rs. 6512000/- and project duration of 24 months, submitted for funding by Nisbat Ali Malik, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 6512000/- (six million five hundred twelve thousand ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & sprit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement with in the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Nisbat Ali Malik Assistant Professor Management Sciences National University of Modern Languages, Islamabad:	300000
Co-PI: Dr Hina Ismail Assistant Professor	150000
Co-PI: Dr. Rao Akmal Ali Lecturer	150000
PhD Student	1920000
Ms/M.phil Student	1920000
Undergraduate Student	480000
Total Equipment Cost	350000
Total Travel Cost	650000
Total Budget (Direct Cost) - A	5920000
Total Overhead Cost	592000
G. Total Budget	6512000

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	3907200	Upfront payment
2nd Installment	20%	1302400	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	1302400	Will be released after successful completion of the project
Total Approved Cost		6512000	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



Ministry of Information Technology & Telecom  
Government of Pakistan



No: Ignite/NGIRI 2021-22/"27"  
Dated: 16-Dec-2022

Chancellor/Vice Chancellor/Rector/President/Institute Head  
National University of Modern Languages  
H-9 Islamabad ,Pakistan

Sub: **NGIRI 2021-22: Reimbursement of Funds**

Dear Sir,

Please find enclosed Cheque No. "B246411" of Rs. "974379" in favor of "National University of Modern Languages" on account of reimbursement of approved FYP(s) under NGIRI 2021-22.

Details about admissible expenditures of each approved FYP, Focal persons' remuneration and their respective campuses (If any) are annexed. It is requested to please disburse the payments to all concerned accordingly as referred in the Annexure.

Since more than expected FYPs were submitted for this year program (NGIRI 2021-22), the shortlisted FYPs from your institute for this year's program have been rationalized up to top 4 FYPs as referred in Annexure.

Please must acknowledge receipt of this payment being the Company's requirement of financial discipline.

**Note: This cheque is valid for 3 months only after the month of issue or 30<sup>th</sup> June, whichever is earlier.**

Regards,



Manager Monitoring Technical

Copy to:

- Focal Person(s) concerned via email

Enclosed:

- Cheque No. B246411
- Break up of disbursements

**NGIRI 2021-22 Disbursements**

#	FVP Code	FVP Title	University	Campus	Department	Equipment Amount (Rs.)	Misc. Amount (Rs.)	Final Amount reimbursed (Rs.)
549	NGIRI-2022-11296	'Real time Sign Language to Text and Text to sign Language Interpreter'	National University of Modern Languages	Islamabad	Software Engineering	69,500	10,000	79,500
550	NGIRI-2022-12147	'Virtual scene rendering for deaf people using AI based audio analysis'	National University of Modern Languages	Islamabad	Electrical Engineering	70,000	10,000	80,000
551	NGIRI-2022-12204	'Fault detection and diagnostic system'	National University of Modern Languages	Islamabad	Electrical Engineering	70,000	10,000	80,000
552	NGIRI-2022-12445	'CELLULAR NETWORK PERFORMANCE ANALYSIS FOR LTE CONTROLLED UAVs'	National University of Modern Languages	Islamabad	Electrical Engineering	69,500	10,000	79,500
553	NGIRI-2022-14326	'Driverâ€™s Smart Health Monitoring System'	National University of Modern Languages	Islamabad	Electrical Engineering	69,600	10,000	79,600
554	NGIRI-2022-15022	'NUML Smart Card System'	National University of Modern Languages	Islamabad	Software Engineering	30,870	10,000	40,870
555	NGIRI-2022-10892	'IOT based smart Agriculture monitoring and guiding system'	National University of Modern Languages	Rawalpindi	Electrical Engineering	38,950	-	38,950
556	NGIRI-2022-10947	'Smart Navigation System for Blind using Raspberry Pi'	National University of Modern Languages	Rawalpindi	Electrical/Electronics Engineering	21,500	6,700	28,200
557	NGIRI-2022-10951	'Digital stethoscope'	National University of Modern Languages	Rawalpindi	Electrical/Electronics Engineering	27,370	6,000	33,370
558	NGIRI-2022-11134	'Obstacle Avoidance Flight Controller Quadcopter'	National University of Modern Languages	Rawalpindi	Electrical Engineering	70,000	10,000	80,000
559	NGIRI-2022-11274	'Smart Greenhouse Farming based on IoT'	National University of Modern Languages	Rawalpindi	Electrical Engineering	22,350	-	22,350
560	NGIRI-2022-11309	'IoT base healthcare monitoring using ECG and respiratory system'	National University of Modern Languages	Rawalpindi	Electrical/Electronics Engineering	28,038	-	28,038
561	NGIRI-2022-11472	'restaurant menu using 3d modelling'	National University of Modern Languages	Rawalpindi	Computer Science	45,000	9,920	54,920
562	NGIRI-2022-11740	'Digital Polio Vaccination System'	National University of Modern Languages	Rawalpindi	Computer Science	45,500	8,500	54,000
563	NGIRI-2022-11760	'Patient Appointment and Documentation System through Biometric and Vital Signs Recognition'	National University of Modern Languages	Rawalpindi	Software Engineering	25,181	-	25,181
564	NGIRI-2022-11829	'Liver Tumor diagnosis Desktop Application using Deep Learning and Challenging Dataset '	National University of Modern Languages	Rawalpindi	Software Engineering	64,000	-	64,000
565	NGIRI-2022-12108	'Facial Recognition Based Intelligent Glasses For Amnesic Syndrome'	National University of Modern Languages	Rawalpindi	Software Engineering	69,100	6,800	75,900
566	Focal Person Remunerations	Mr. Zar Khitab	National University of Modern Languages	Rawalpindi	N/A	-	-	15,000
567	Focal Person Remunerations	Ms. Saima Zaheer	National University of Modern Languages	Islamabad	N/A	-	-	15,000
						<b>974,379</b>		



# HIGHER EDUCATION COMMISSION

Research and Development Division

Creation Date: 11.01.22

No: Ref No. 20-16633/NRPU/R&D/HEC/2021 2021

1. Dr. Riaz Ahmad,  
Assistant Professor,  
Islamic Studies,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16633 entitled "Religious Minorities in Pakistan: Identities, Citizenship with a special Focus on Issues, Challenges and Solutions" having total cost of Rs. 2398000/- and project duration of 24 months, submitted for funding by Dr. Riaz Ahmad, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 2398000/- (two million three hundred ninety eight thousand ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Riaz Ahmad Assistant Professor Islamic Studies National University of Modern Languages, Islamabad:	300000
Co-PI: Dr. Noor Hayat Khan Assistant Professor	150000
PhD Student	128000
Ms/M.phil Student	384000
Undergraduate Student	180000
Short Term Consultant (not exceed 10% of total personal cost)	48000
Total Equipment Cost	180000
Total Consumable Supplies	60000
Total Services Cost	550000
Total Travel Cost	200000
Total Budget (Direct Cost) - A	2180000
Total Overhead Cost	218000
G. Total Budget	2398000

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	1438800	Upfront payment
2nd Installment	20%	479600	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	479600	will be released after successful completion of the project
Total Approved Cost		2398000	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad

1. Dr. Muhammad Riaz Shad,  
Associate Professor,  
International Relations,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16626 entitled "Prioritizing Economic Agenda In Pakistan's Foreign Policy: Lessons Drawn on the Discourse Analysis of Its Relations with the US, China and the European Union, 2015-2020" having total cost of Rs. 3715800/- and project duration of 24 months, submitted for funding by Dr. Muhammad Riaz Shad, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 3715800/- (three million seven hundred fifteen thousand eight hundred ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & split, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Muhammad Riaz Shad Associate Professor International Relations National University of Modern Languages, Islamabad:	350000
Co-PI: Amir Mustafa Assistant Professor	150000
PhD Student	1120000
Ms/M.phil Student	384000
Total Equipment Cost	160000
Total Consumable Supplies	30000
Total Services Cost	634000
Total Travel Cost	550000
Total Budget (Direct Cost) - A	3378000
Total Overhead Cost	337800
G. Total Budget	3715800

Disbursement plan for the release of funds are as under

Item	%	Amount In Rs.	Remarks
1st Installment	60%	2229480	Upfront payment
2nd Installment	20%	743160	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	743160	will be released after successful completion of the project
Total Approved Cost		3715800	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



# HIGHER EDUCATION COMMISSION

Research and Development Division

No: Ref No. 20-16651/NRPU/R&D/HEC/2021 2021

Creation Date: 11.03.22

1. Dr. Saima Nazir,  
Assistant Professor,  
Computer Science,  
Capital University of Science and Technology, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16651 entitled "GymUstaad: Design and Development of Smart AI-Enabled System for Fitness Coaching" having total cost of Rs. 5155500/- and project duration of 24 months, submitted for funding by Dr. Saima Nazir, Capital University of Science and Technology, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 5155500/- (five million one hundred fifty five thousand five hundred ) to the Capital University of Science and Technology, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Saima Nazir Assistant Professor Computer Science Capital University of Science and Technology, Islamabad:	300000
Co-PI: Dr. Muhamamd Haroon Yousaf Professor	200000
PhD Student	1440000
Ms/M.phil Student	480000
Undergraduate Student	210000
Total Equipment Cost	1900000
Total Consumable Supplies	20000
Total Services Cost	100000
Total Travel Cost	260000
Total Budget (Direct Cost) - A	4910000
Total Overhead Cost	245500
G. Total Budget	5155500

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	3093300	Upfront payment
2nd Installment	20%	1031100	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	1031100	Will be released after successful completion of the project
Total Approved Cost		5155500	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, Capital University of Science and Technology, Islamabad
- The Director Finance, Capital University of Science and Technology, Islamabad
- The Director ORIC, Capital University of Science and Technology, Islamabad



**U.S. – Pakistan University Partnerships Grants Program**

**The United States Educational Foundation in Pakistan**

**(The “Fund” or USEFP)**

**And**

**Dr. Safeer Awan**

National University of Modern Languages

(The “Recipient”)

**Grant Number:** 31-Q6-2021

**A. Project Title:** Teaching English Language and Literature in Pakistan: Faculty Development and Research Collaboration in Focus

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**Scope:**

Cascading the learning and experience, of the three-year long UNT-NUML faculty development partnership (2013-2016), to teachers who are based in our newly established universities, mainly based in underprivileged areas of Pakistan, is the aim of this project. These universities are 1. FATA University in Darra Adam Khel, 2. University of Baltistan in Skardu, 3. Baluchistan University of Engineering and Technology in Khuzdar, 4. Women University in Swabi, KP, 5. Kohsar University in Murree, 6. University of Swabi, KP. Run by the alumni of the aforementioned UNT-NUML partnership, this project aims at the professional development of the faculty as well as the overall strengthening of the English departments of the two universities. Following a thorough needs analysis of the faculty at the target universities, this 24-week long project, starting on April 01, 2022, will carry a series of workshops, training sessions, and seminars. Focusing on training the relevant 14 faculty members from these two universities, this four-pronged endeavor, consisting of (1) Professional Development of Faculty (2) Research Training (3) Curriculum Design and (4) Establishment of Writing Resource Centre, has been designed, keeping in view how vitally related these components are to each other. The project aims to train teachers on how to improve their performance at the practice level inside the classroom, and carry out research that contributes to their area of concentration. With 10 members in the team, the project activities will be a mix of online session and on-site training at NUML, Islamabad. Other than the training sessions, complete update and/or development of the course syllabi, along with the establishment of a writing resource centre at the target universities is one of the key features of the project. Moreover, in a bid to cater for the needs that arise in situations like the COVID-19 pandemic, the project aims to organize workshops on the effective use of technology as well. Geared towards improving the overall process, all the four strands of the project aim to achieve the same objective i.e ensuring successful pass on of the learning that was gained as a result of the three-year long UNT-NUML partnership that aimed at preparing systems for quality education to learners in Pakistan.

### Section 1 – Important Dates:

The Effective Date of the Agreement is	March, 02; 2022
The Project Completion Date is	October, 06; 2022
The Grant Closing Date is	October, 31; 2022
The Project Implementation Period is	32 Week

### Section 2 – Payment Schedule

	Amount in PKR
Installment Plan	
1 <sup>st</sup> Installment = 80% (After GAD Signing)	6,259,200
2 <sup>nd</sup> Installment = 20% (After submission of reports)	1,564,800
Total Approved Amount	7,824,000

### Section 3 - General and Bank Account Information

- A. **Account Title (Name):** NUML - ENGLISH WORKS PROGRAMME
- B. **Account Number:** PK 70 ASCM 0000 5505 4000 0048
- C. **Routing Number:** - - -
- D. **Bank:** Askari Bank Limited
- E. **Branch Address** Askari Bank Limited, Industrial Area, I-9 Branch, Islamabad



#### Section 4 – Authorized Budget Summary

Sr. No.	Approved Budget Line Items	Approved Amount (in PKR)
1	Venue	96,000
2	Food	1,095,000
3	Accommodation	2,814,000
4	Printing / Promotional	493,000
5	Contractual	1,600,000
6	Supplies	217,500
7	Travel	1,509,000
8	Communication	
<b>Project Total</b>		<b>7,824,000</b>

#### Section 5 – Finance and Reporting

The 1<sup>st</sup> installment shall be released upon the submission of this document by the Recipient to the Fund. The 2<sup>nd</sup> installment shall be disbursed upon the successful project completion and submission of reports; narrative & financial; original receipts, payment proofs, payment acknowledgments and other relevant supporting documents. The payment release process, including intra-bank funds transfer, can take up to four weeks after the submission of signed GAD for first installment and after the submission of closing reports for 2<sup>nd</sup> and final installment.

The Fund shall provide a Grant to the Recipient, which the Recipient shall use to implement the Project in accordance with the terms and conditions of this Agreement. The Grant shall be used solely to finance Eligible Expenditures as defined in Grant General Guidelines (GGG).

No money or benefit should directly or indirectly be passed on by way of fee, consultation charges, dividends, bonus, or any other category of expenditure(s), to any Recipient or related members. No family member of the Recipient including their spouses/dependents shall be entitled to any remuneration by virtue of acting in such capacity.

The Recipient shall convey, at least two weeks in advance, the timings, dates, venues, and locations of all milestone activities of this project, specially Opening and Closing Ceremonies, to USEFP.

The Recipient shall be responsible to submit a final report on project activities. Final reporting shall be prepared and submitted on predefined standardized format using **Form UPG-FR-20-A** and **Form UPG-FR-20-B**. Report will encompass narrative as well as financial aspects of the activities.

Report must include all receipts on incurred expenses during the project timeline and photographs of project activities.

#### Section 6 – Project Deliverables

- 19 Trainings (with multiple sessions)
- brochures for these trainings
- Certificates
- Standees
- Shields
- Promotional videos
- Resource material
- Evaluation forms

#### Section 7 – Code of Conduct

Failure to comply with the requirements of USEFP; misconduct that negatively impacts the interests of the U.S. Mission and USEFP; failure to comply with financial reporting requirements for funds from USEFP; using one's position in USEFP for personal gain; and abuse or harassment of any kind of other members of the network is strictly prohibited and grounds for cancellation of grant.

**The United States Educational Foundation in Pakistan  
(The "Fund" or "USEFP")**

**Signature:** 

**Name:** Rita Bruun Akhtar

**Date:** 13 July 13, 2022

**And**

**(The "Recipient")**

*By signing this **Grant Award Document**, I certify that I have read and understood this document and that I accept the terms and conditions stated in the **Grant General Guidelines**. I also acknowledge that the decisions taken by the Fund are final, binding upon me, and cannot be challenged.*

**Recipient's Signature:**   
\_\_\_\_\_

**Recipient's Name:** Muhammad Safeer

**Date:** July 07, 2022



# HIGHER EDUCATION COMMISSION

Research and Development Division

No: Ref No. 20-16629/NRPU/R&D/HEC/2021-2021

Creation Date: 06.04.22

1. Dr. Wajeeha Aurangzeb,  
Assistant Professor,  
Education,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16629 entitled "EDUCATIONAL LEADERS' ATTITUDE TOWARDS TECHNOLOGY ADOPTION: GENDER AND PROFESSIONAL DEVELOPMENT PERSPECTIVE" having total cost of Rs. 1342000/- and project duration of 12 months, submitted for funding by Dr. Wajeeha Aurangzeb, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 1342000/- (one million three hundred forty two thousand ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Wajeeha Aurangzeb Assistant Professor Education National University of Modern Languages, Islamabad:	150000
Co-PI: Dr. Salra Nudrat Assistant Professor	150000
PhD Student	480000
Ms/M.phil Student	240000
Total Equipment Cost	200000
Total Budget (Direct Cost) - A	1220000
Total Overhead Cost	122000
G. Total Budget	1342000

Disbursement plan for the release of funds are as under

Item	%	Amount In Rs.	Remarks
1st Installment	80%	1073600	Upfront payment
Final installment	20%	268400	Will be released after successful completion of the project
Total Approved Cost		1342000	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



# HIGHER EDUCATION COMMISSION

Research and Development Division

No: Ref No. 20-16624/NRPU/R&D/HEC/2021-2021

Creation Date: 09.03.22

1. Dr. Zain Rafique,  
Assistant Professor,  
Governance & Public Policy,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16624 entitled "Women Participation, Leadership and Empowerment: Case studies on learning for Policy design and action" having total cost of Rs. 4144800/- and project duration of 24 months, submitted for funding by Dr. Zain Rafique, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 4144800/- (four million one hundred forty four thousand eight hundred ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & split, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Zain Rafique Assistant Professor Governance & Public Policy National University of Modern Languages, Islamabad:	300000
Co-PI: Shahid Habib Assistant Professor	150000
Co-PI: Yasir Ameen Assistant Professor	150000
PhD Student	1120000
Ms/M.phil Student	768000
Undergraduate Student	280000
Total Equipment Cost	200000
Total Services Cost	300000
Total Travel Cost	500000
Total Budget (Direct Cost) - A	3768000
Total Overhead Cost	376800
G. Total Budget	4144800

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	2486880	Upfront payment
2nd Installment	20%	828960	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	828960	Will be released after successful completion of the project
Total Approved Cost		4144800	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



Abdul Wahid  
Associate Professor, School of Business,  
National University of Modern Languages (NUML)  
H-9 Islamabad  
Ph: 0311-2211990  
Email: abwahid.fms@gmail.com

PIDE/RASTA/CGP/04-124  
October 05, 2022

Subject: CONFIRMATION OF RESEARCH GRANT AWARD UNDER THE 'RASTA COMPETITIVE GRANTS PROGRAMME FOR POLICY-ORIENTED RESEARCH' (ROUND 4.0)

Dear Abdul Wahid,

We are pleased to inform you that on the recommendation of the Research Advisory Committee (RAC), the RASTA-PIDE management has approved your research project titled "*Building-Up Policy Framework for Business/ Incubation Ecosystem in Pakistan*", RASTA OGP ID # 04-062 under the RASTA Competitive Research Grants for Policy-oriented Research (Round 4.0) with an approved budget of Rs. 1,500,000/- (Rupees one million five hundred thousand only) for six (06) months (starting 15<sup>th</sup> October 2022).

2. In view thereof, you are requested to confirm the acceptance of this Award by return email at your earliest convenience. Once we receive your confirmation of acceptance (not later than five working days from the issuance date of this letter), a 'Deed of Agreement' shall be executed on non-judicial stamp paper between the Principal Investigator and RASTA.

3. Mr Zafar ul Hassan and Dr Zain Ul-Abdin have been requested to monitor/mentor your research project on the behalf of the RASTA PMU. Dr Faheem Jehangir Khan will supervise the overall progress of your research project. Mr Nazam Maqbool (Manager COP, RASTA) and Dr Sajid Khan (Manager M&E, RASTA) will be your contact persons at RASTA PMU.

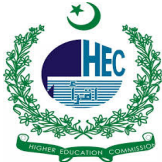
4. On the behalf of the Chairman RAC, Dr Nadeem Ul Haque, and RAC Members, we congratulate you on winning the competitive RASTA CGP Award (Round 4.0).

With best regards,

(Dr Fahcem Jehangir)  
Project Director, RASTA CGP

Copy to:

- Chairman RAC, RASTA/VC PIDE, Islamabad
- **Members, RASTA PMT**
- RAC Members (Mentors)
- Master File, RASTA PMU



# HIGHER EDUCATION COMMISSION

Research and Development Division

No: Ref No. 20-16596/NRPU/R&D/HEC/2021 2021

Creation Date: 13.06.22

1. Dr. Faid Gul,  
Associate Professor,  
Management Sciences,  
National University of Modern Languages, Islamabad

SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU

Reference research project No 16596 entitled "Building Up Policy Framework for Real Estate Market Regularization and Sustainability: Challenges and Way forward" having total cost of Rs. 5496000/- and project duration of 24 months, submitted for funding by Dr. Faid Gul, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 5496000/- (five million four hundred ninety six thousand ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Faid Gul Associate Professor Management Sciences National University of Modern Languages, Islamabad:	350000
Co-PI: Dr. Abdul Wahid Assistant Professor	150000
PhD Student	1152000
Ms/M.phil Student	1128000
Total Equipment Cost	300000
Total Travel Cost	1500000
Total Budget (Direct Cost) - A	4580000
Project Overhead Cost	687000
Performance Overhead Cost	229000
G. Total Budget	5496000

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	3297600	Upfront payment
2nd Installment	20%	1099200	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	1099200	will be released after successful completion of the project
Total Approved Cost		5496000	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



# HIGHER EDUCATION COMMISSION

Research and Development Division

No Ref No. 20-16628/NRPU/R&D/HEC/2021 2021

Creation Date: 06.04.22

1. Dr. Anila Sadaf Qureshi,  
Assistant Professor,  
Applied Psychology,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16628 entitled "Effectiveness of Culturally Adapted Group Cognitive Behavior Therapy on Substance Use Disorders and their Careivers: A Randomised controlled Trial from Pakistan" having total cost of Rs. 2755500/- and project duration of 24 months, submitted for funding by Dr. Anila Sadaf Qureshi, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 2755500/- (two million seven hundred fifty five thousand five hundred ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- a. Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- b. A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- c. Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Anila Sadaf Qureshi Assistant Professor Applied Psychology National University of Modern Languages, Islamabad:	300000
Co-PI: Dr. Riwana Amin Associate Professor	175000
PhD Student	800000
Ms/M.phil Student	280000
Total Equipment Cost	550000
Total Travel Cost	400000
Total Budget (Direct Cost) - A	2505000
Total Overhead Cost	250500
G. Total Budget	2755500

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	1653300	Upfront payment
2nd Installment	20%	551100	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	551100	Will be released after successful completion of the project
Total Approved Cost		2755500	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- I. Vice Chancellor, National University of Modern Languages, Islamabad
- II. The Director Finance, National University of Modern Languages, Islamabad
- III. The Director ORIC, National University of Modern Languages, Islamabad



# HIGHER EDUCATION COMMISSION

Research and Development Division

No: Ref No. 20-16605/NRPU/R&D/HEC/2021 2021

Creation Date: 16.04.22

1. Dr. Anum Naseem,  
Assistant Professor,  
National University of Modern Languages, Islamabad

**SUBJECT: PROVISIONAL AWARD UNDER National Research Program for Universities- NRPU**

Reference research project No 16605 entitled "Modeling and simulation of hybrid nanofluid over stretching surfaces" having total cost of Rs. 1672000/- and project duration of 24 months, submitted for funding by Dr. Anum Naseem, National University of Modern Languages, Islamabad, (the Principal Investigator).

The Higher Education Commission (HEC) hereby awards Rs. 1672000/- (one million six hundred seventy two thousand ) to the National University of Modern Languages, Islamabad (the Grantee) for the above mentioned project subject to the provision of following documents:

- Final revised proposal after incorporating reviewer's comments in letter & spirit, duly signed/endorsed by HoD, Director ORIC, Head of Institution (Vice Chancellor/Rector)
- A certificate duly signed by HoD and PI stating that reviewer's comments have been incorporated in the revised proposal (specimen attached)
- Revised Implementation Plan of the project after incorporating reviewer's suggestions if any. Gantt Chart of Procurement Plan of the project

You are, therefore, requested to execute an agreement on stamp paper as per attached specimen and the same may be furnished to this office within 15 days of the issuance of this award. The award shall stand cancelled upon failure on your part to submit the agreement within the stipulated period of time. This award is subject to the Terms and Conditions of the Grant outlined in the specimen Grant Agreement.

Detailed breakup of budget is as under:

Budget Element	Total Budget PKR
PI: Dr. Anum Naseem Assistant Professor National University of Modern Languages, Islamabad:	300000
Co-PI: Dr. Naila Farooq Assistant Professor	150000
Ms/M.phil Student	760000
Total Equipment Cost	300000
Total Travel Cost	10000
Total Budget (Direct Cost) - A	1520000
Total Overhead Cost	152000
G. Total Budget	1672000

Disbursement plan for the release of funds are as under

Item	%	Amount in Rs.	Remarks
1st Installment	60%	1003200	Upfront payment
2nd Installment	20%	334400	will be released subject to the satisfactory review of 1st Annual Report
Final Installment	20%	334400	Will be released after successful completion of the project
Total Approved Cost		1672000	

Sincerely

RGM Section,  
R&D Division,  
Higher Education Commission,  
Islamabad

Copy for Information to:

- Vice Chancellor, National University of Modern Languages, Islamabad
- The Director Finance, National University of Modern Languages, Islamabad
- The Director ORIC, National University of Modern Languages, Islamabad



**ENGLISH FOR WORKFORCE DEVELOPMENT IN PAKISTAN PROGRAM**  
**Modification #1**  
**SERVICE AGREEMENT**  
**issued to**

**National University of Modern Languages**  
**Islamabad, Pakistan**

**under**  
**Public Affairs Section, U.S. Embassy/Consulate, Pakistan**  
**Bureau of South and Central Asian Affairs**  
**U.S. Department of State**  
**AWARD NO. SPK33018CA0037**

Agreement:	102479.001.002.011
CFDA:	19.501
Period of Performance	July 20, 2021 to April 30, 2022
New Period of Performance	July 20, 2021 to June 30, 2022
Total Agreement Amount (not to exceed):	\$78,872.40

**To:** Muhammad Jaffar, Rector, Maj General (HI), National University of Modern Language (hereinafter referred to as "In-Country Educational Service Provider")

**Through:** Muhammad Iqbal, Grant Officer Representative, Pakistan (hereinafter referred to as "U.S. Embassy/Consulate")

**From:** Karen Bassich, Associate Director, Purchasing and Facilities, Family Health International (hereinafter referred to as "FHI 360")

**Subject:** Award of a Service Agreement as Part of the "English for Workforce Development in Pakistan Program" (hereinafter referred to as "Pakistan English Works! Program")

## **1. PURPOSE OF AGREEMENT**

FHI 360 was awarded a Cooperative Agreement No. SPK33018CA0037 by the United States Department of State on September 28, 2018. The purpose of that agreement is to implement the Pakistan English Works! Program, which is run under the auspices of the Public Affairs Section of the U.S. Embassy, Islamabad. The Pakistan English Works! Program provides English language and professional development training to bright, economically disadvantaged 17-25-year-old students through Pakistan, equipping them with 21<sup>st</sup> century life and work skills.

To implement the Pakistan English Works! Program in-country, the assistance of locally based providers is necessary. We are pleased to announce that the In-Country Educational Service Provider has been selected, with the concurrence of the Department of State, as (one of) the In-country Educational Service Providers in Pakistan English Works! Program, pursuant to the terms of FHI 360's Cooperative Agreement with the Department of State.

The program is to be identified as the "English for Workforce Development in Pakistan Program" and as the initiative of the United States Embassy/Consulate General in Pakistan and the United States Department of State.

## **2. OVERVIEW OF ROLES AND RESPONSIBILITIES**

For the purposes of this Agreement, the Grants Office Representative (GOR) at the U.S. Embassy/Consulate is the manager of the Pakistan English Works! Program for the Department of State, and serve as the main in-country point-of-contact for the In-Country Educational Service Provider for all general questions related to implementation of the Pakistan English Works! Program. The specific requirements of the In-Country Educational Service Provider regarding program implementation are included in the proposal approved by the U.S. Embassy/Consulate on July 7, 2021 (hereinafter referred to as "Program Proposal"), which are incorporated into this Agreement by reference.

Under the terms of its Cooperative Agreement with the U.S. Department of State, FHI 360 is responsible for collecting and reviewing program and financial reports from the In-Country Educational Service Provider, and for disbursing funds to the In-Country Educational Service Provider.

In order to enable proper administration and oversight of the Pakistan English Works! Program, the In-Country Educational Service Provider agrees to adhere to all program and financial reporting requirements as outlined in this Agreement, the Program Proposal and as otherwise directed by U.S. Embassy/Consulate and FHI 360.

## **3. SCOPE OF AGREEMENT AND AUTHORIZED BUDGET**

The In-Country Educational Service Provider agrees to take receipt of funds from FHI 360 for the sole purpose of executing the Pakistan English Works! Program requirements, the details of which are included in the Program Proposal. The In-Country Educational Service Provider acknowledges and agrees to the following basic terms:

In-Country Educational Service Provider will receive \$78,872.40 USD to support 100 participants, i.e. 17-25-year-old non-elite students, to study English for a period 10 months, with each student receiving a total of 264 hours of instruction, consisting of 10 hours a week for 24 weeks of after-school instruction (240 hours), and one tech camp totaling 24 hours.

The period of performance will be from July 20, 2021 to April 30, 2022. If authorized by U.S. Embassy/Consulate, the initial advance payment can be made as of the date of signature of Agreement, so long as this date is no more than 30 days in advance of the start date listed in Agreement.

Funds received by the In-Country Educational Service Provider for this period of performance will be utilized according to the following budget:

**Administration Budget:**

Administration Salaries and Wages	\$7,840.00
Administration Benefits	\$0.00
Administration Travel	\$0.00
Administration Food and Beverages	\$0.00
Administration Other Costs	\$0.00
<b>A) Total Administration Budget</b>	<b>\$7,840.00</b>

**Program Budget:**

1) Program Salaries and Wages	\$26,800.00
2) Program Benefits	\$0.00
3) Program Supplies	\$1,068.73
4) Program Travel	\$0.00
5) Program Food and Beverages	\$0.00
6) Program Other Costs	\$43,163.67
<b>B) Total Program Budget</b>	<b>\$71,032.40</b>

**C) TOTAL BUDGET (USD) \$78,872.40**

It is understood and agreed that the In-Country Educational Service Provider may make cumulative adjustments between Program budget line-items (1-6) specified above, provided that the cumulative amount of such transfers shall not exceed ten percent (10%) of the Total Budget (C). In addition, the In-Country Educational Service Provider may not transfer funds between the Administration Budget (A) and Program Budget (B). No adjustment in excess of this margin may be made without the prior written approval of FHI 360 in Washington, D.C. in consultation with the U.S. Embassy/Consulate.

***3.1 Cash Advance Payments***

When authorized, cash advances will be administered under the following terms:

- a) Advances shall be limited to disbursement needs for each period as outlined in the Reporting and Monitoring section of this Agreement and shall be scheduled so that the

- funds are available to the In-Country Educational Service Provider as close as is administratively feasible to the actual disbursements for program costs.
- b) The cash advance may only be used to pay expenses authorized by this Agreement.
  - c) The In-Country Educational Service Provider requests for payment will be used to reimburse expenses, reconcile any outstanding advance, and estimate future advances. The In-Country Educational Service Provider will submit a financial report of expenditures and an advance payment request per the reporting schedule in this Agreement.
  - d) After the initial advance at the start of the Agreement, any subsequent advance is dependent upon satisfactory progress, including submission and approval of required reports and/or other deliverables.
  - e) Each advance must be reconciled for which the advance was given. Failure to reconcile an advance will preclude the In-Country Educational Service Provider from receiving any additional advances until all outstanding advances have been reconciled.
  - f) Requests for reimbursement shall first be applied against any outstanding advance.
  - g) In no event will the total amount transmitted via cash advances and reimbursements exceed the total obligated amount in this Agreement. If the total costs are less than the sum of the payments received, the In-Country Educational Service Provider agrees to refund the difference to FHI 360 as part of the final reconciliation.

### ***3.2 Final Reconciliation and Closeout***

Reconciliation of the final advance payment must occur in conjunction with the final report as outlined in the reporting schedule in this Agreement. If applicable, final payment to the In-Country Educational Service Provider may be withheld pending:

- Final determination of disallowed or questioned costs;
- Completion and acceptance by FHI 360 and U.S. Embassy/Consulate of all work performed under Agreement;
- Submission of all required program and financial reports.

## **4. REPORTING AND MONITORING**

The In-Country Educational Service Provider will provide to the U.S. Embassy/Consulate enrollment data, including name, age, sex, city, or any other items as specified by either of the indicated parties for all participants.

The In-Country Educational Service Provider will provide program and financial reports as well as receipts for funds received to the U.S. Embassy/Consulate and FHI 360 as outlined below:

<b>Reporting Period</b>	<b>Reporting Period Dates (Period Start Date to Period End Date)</b>	<b>Due Date for Reports (30 days after Period End Date)</b>
1st Quarter	July 20, 2021 to August 31, 2021	September 30, 2021
2nd Quarter	September 1, 2021 to November 30, 2021	December 31, 2021
3rd Quarter	December 1, 2021 to February 28, 2022	March 31, 2022
4th Quarter	March 1, 2022 to April 30, 2022	May 31, 2022
5th Quarter	May 1, 2022 to June 30, 2022	July 31, 2022

#### ***4.1 Reports and Payments***

The In-Country Educational Service Provider will prepare and submit program and financial reports by the due date listed in the table above to reflect all activity through the end of the prior period. The In-Country Educational Service Provider is required to submit program and financial reports following the format as specified by FHI 360 or the U.S. Embassy/ Consulate.

Financial Reports requirements:

- Funds received from FHI 360 must be used only for costs directly related to delivery of the Pakistan English Works! Program in accordance with the proposal and as approved under this service agreement.
- The In-Country Educational Service Provider must report actual expenses in each financial report.
- All expenses should be incurred after the Agreement Start Date and before the Agreement End Date.
- The In-Country Educational Provider is encouraged to obtain written determination from their U.S. Embassy/Consulate representative as to whether a cost will be allowable before incurring a questionable or unique cost.

The allowability of costs will be determined by the U.S. Embassy/Consulate and in accordance with the applicable cost principles. If at any time, the U.S. Embassy/Consulate determines that the In-Country Educational Service Provider utilized funds for purposes other than those authorized by the Program Proposal and this Agreement or received an overpayment, the In-Country Educational Service Provider will promptly refund the amount to FHI 360.

Reports and all other program information will be shared with U.S. Embassy/Consulate and FHI 360 as requested, ensuring necessary oversight and transparency regarding its financial and educational activities.

#### **5. AUDIT and RECORDS**

The In-Country Educational Service Provider is required to maintain books, records, documents, and other evidence to support entries in accounting records in accordance with the In-Country Educational Service Provider's usual accounting procedures to sufficiently substantiate charges to the service agreement. All such financial records must be maintained for at least three years after the final disbursement of funds under this service agreement.

The In-Country Educational Service Provider agrees to make available to the U.S. Embassy/Consulate, FHI 360 or a selected audit company all records and documents that support expenditures made under this program.

#### **6. MODIFICATIONS**

The terms and conditions of this Agreement may only be modified in writing and jointly executed by authorized officials of FHI 360, U.S. Embassy/Consulate, and the In-Country Educational Service Provider. FHI 360 will not be liable for activities undertaken and/or costs incurred by the provider beyond the approved Program Proposal and budget unless authorized in a written modification to this Agreement.

#### **7. AWARD COMPLIANCE**

In addition to the assurances and certifications contained in this Agreement, the In-Country Educational Service Provider must administer this Agreement in accordance with (2 CFR 200 and 2 CFR 600) and Department of State Standard Terms and Conditions. Those requirements are a part of FHI 360's Cooperative Agreement with the Department of State and are required to be flowed down to all in-country educational service providers. They are incorporated by reference as if fully set forth herein.

#### **8. INDEMNIFICATION**

The In-Country Educational Service Provider shall defend, indemnify, and hold harmless FHI360 against all claims, suits, costs, damages, and expenses that FHI 360 may sustain by reason of the In-Country Educational Service Provider's negligent or unlawful actions resulting from the In-Country Educational Service Provider's performance under this agreement.

#### **9. DEBARMENT, SUSPENSION, INELIGIBILITY, and VOLUNTARY EXCLUSION**

The In-Country Educational Service Provider certifies by acceptance of this Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any U.S. Federal Government department of agency.

#### **10. DRUG TRAFFICKING:**

FHI 360 reserve the right to terminate this Agreement to demand a refund or take other appropriate measures if the In-Country Educational Service Provider is found to have been convicted of a narcotics offense or to have been engaged in drug trafficking as defined in 22 CFR Part 140.

#### **11. TERRORISM EXECUTIVE ORDER 13224**

The In-Country Educational Service Provider agrees and certifies to take all necessary actions to comply with Executive Order No. 13224 on Terrorist Financing; blocking and prohibiting transactions with persons who commit, threaten to commit, or support terrorism. In-Country Educational Service Provider is required to obtain the updated lists at the time of procurement of goods or services. The updated lists are available at:

<https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>

<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>

#### **12. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.**

Non-Federal entities are prohibited from obligating or expending grant funds for covered telecommunications equipment or services to:

- 1) procure or obtain, extend or renew a contract to procure or obtain;
- 2) enter into a contract (or extend or renew a contract) to procure; or
- 3) obtain the equipment, services, or systems.

Covered telecommunications equipment and services mean any of the following:

- I. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- II. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- III. Telecommunications or video surveillance services provided by such entities or using such equipment.
- IV. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the national intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

### **13. FOREIGN CORRUPT PRACTICES ACT**

The anti-bribery provisions of the Foreign Corrupt Practices Act of 1977 ("FCPA"), 15 U.S.C. §§ 78dd1", et seq., makes it unlawful for U.S. companies, as well as their officers, directors, employees, and agents, to corruptly offer or make a corrupt payment of money or anything of value to a foreign official for the purpose of obtaining or retaining business. The In-Country Educational Service Provider acknowledges and understands that he/she must comply fully with the anti-bribery provisions of the FCPA. Specifically, the In-Country Educational Service Provider understands and agrees that it shall be unlawful for the In-Country Educational Service Provider to pay, offer, promise to pay (or authorize to pay or offer) money or anything of value to a foreign official in order to assist FHI 360 in obtaining or retaining business for or with, or directing business to, FHI 360. A "foreign official" means any officer or employee of a foreign government, a public international organization, or any department or agency thereof, or any person acting in an official capacity.

### **14. COMBATING TRAFFICKING IN PERSONS**

The United States Government has adopted a zero-tolerance policy regarding trafficking in persons. The In-Country Educational Service Provider and its employees shall not:

- Engage in severe forms of trafficking in persons during the period of performance of any Service Agreements;
- Procure commercial sex acts during the period of performance of any Service Agreements; or
- Use forced labor in the performance of any Service Agreements.

The In-Country Educational Service Provider shall notify its employees of the government's zero tolerance policy, the actions that will be taken against employees for violations of this policy (including, but not limited to, removal from a Service Agreements, reduction in benefits, or termination of employment), and take appropriate action, up to and including termination, against employees or any other the In-Country Educational Service Provider that violate this policy.

### **15. LIABILITY**

FHI 360 and the Department of State assume no liability for any third-party claims for damages arising out of this Agreement, nor does either assume responsibility for claims of representatives or employees of the In-Country Educational Service Provider.

### **16. FORCE MAJEURE**

Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under this Agreement due to a natural disaster, actions of third parties or actions or decrees of governmental bodies beyond the control of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute a breach of this Agreement. The party so affected shall give prompt notice to the other party of the Force Majeure Event. Upon such notice, all obligations



of the affected party under this Agreement which are reasonably related to the Force Majeure Event shall be immediately suspended, and the affected party shall do everything reasonably possible to resume performance as soon as practicable.

## **17. BRANDING and MARKETING**

The FHI 360 name, its logos, trademarks, or service marks, may not be used without prior written permission from FHI 360's Corporate Communications office. The logos cannot be edited or altered in any manner or used for any personal or commercial purpose. Users are not permitted to, and shall not, redraw or alter the placement, size relationships, colors or typeface of the logo's elements.

## **18. STOP WORK**

When requested by the U.S. Embassy/Consulate, FHI360 shall have the right to direct the In-Country Educational Service Provider to stop work at any time. Such direction must be issued in writing to the In-Country Educational Service Provider and shall be effective until a directive to resume work or a letter of termination is issued.

## **19. TERMINATION AND SUSPENSION**

### ***18.1 By Mutual Agreement***

2 CFR 200 and 2 CFR 600 set forth termination procedures. When all parties agree that continuation of the project would not produce results commensurate with further expenditure of funds, or for any other reason, the award may be terminated by mutual consent. In-Country Educational Service Provider may commence termination of Agreement on that basis after its authorized representative advises the U.S. Embassy/Consulate and FHI 360 in writing. If the U.S. Embassy/Consulate or FHI 360 wishes to terminate this project, it will issue, in writing, a termination notice to the In-Country Educational Service Provider's authorized representative. Within 30 days after receipt of a request by any party for termination by mutual agreement, the party receiving the request will provide an appropriate written response. All parties must agree upon the termination conditions, including the effective date, and, in the case of partial termination, the portion to be terminated. The In-Country Educational Service Provider must not incur new obligations for the terminated portion after the effective date and must cancel as many outstanding obligations as possible. The U.S. Embassy/Consulate and FHI 360 will allow full credit to the In-Country Educational Service Provider for obligations that cannot be cancelled properly incurred by the In-Country Educational Service Provider prior to termination.

### ***18.2 For Cause***

The U.S. Embassy/Consulate and FHI 360 reserve the right to terminate this Agreement, in whole or in part, at any time before the end date of this Agreement, whenever it is determined that the In-Country Educational Service Provider has failed to comply with the conditions of this Agreement. The U.S. Embassy/Consulate and FHI 360 must promptly notify the In-Country Educational Service Provider in writing of the determination and of all reasons for the termination, together

with the effective date. If this Agreement is terminated for any reason, the In-Country Educational Service Provider will return the unused portion of any funds previously transferred to it.

As soon as possible, but in any event no later than 30 days after the effective date of termination, the In-Country Service Provider must repay to FHI 360 all unexpended funds that are not otherwise obligated by a legally binding transaction applicable to this award.

## **19. STANDARDS OF ETHICS AND BUSINESS CONDUCT**

The In-Country Educational Service Provider confirms its accountability to participants in the English Works! Program, children, any vulnerable populations, and to all others whom the program is intended to serve.

### **19.1 Safeguarding of Children in English Works! Programs:**

The In-Country Educational Service Provider must uphold the principles of the Safeguarding of Children policy located on the FHI 360 Compliance office website at <https://www.fhi360.org/about-us/compliance-office> and will undertake to ensure that no individual with any history of crimes against children will be placed in a position involving direct interaction with children as part of the work under this Agreement. The In-Country Educational Service Provider and any employees, consultants, and volunteers of the In-Country Educational Service Provider ("*Personnel*") are prohibited from engaging in child abuse, exploitation, or neglect in its programs and activities, including without limitation, physical abuse; emotional ill-treatment; neglect or insufficient supervision; sexual abuse; exploitation through prostitution or production of pornographic materials; trafficking; or commercial, transaction or labor exploitation resulting in actual or potential harm to the child's health, well-being, survival, development or dignity. The In-Country Educational Service Provider's Personnel must comply fully with host country and local child welfare and protection laws or with international standards, whichever gives greater protection, and must comply with U.S. laws where applicable.

### **19.2 Protecting Program Participants from Sexual Exploitation and Abuse (SEA):**

The In-Country Educational Service Provider must uphold the principles of the *United Nations Interagency Standing Committee on Protection from Sexual Exploitation and Abuse in Humanitarian Crises* and the policy on Protecting Program Participants from Sexual Exploitation and Abuse, located on the FHI 360 Compliance office website at <https://www.fhi360.org/about-us/compliance-office>).

The In-Country Educational Service Provider and its Personnel are prohibited from committing any form of sexual exploitation or abuse of any adults or children who are served by FHI 360 programs or encounter Personnel engaged in activities under this Agreement ("*Program Participants*"). Sexual exploitation means any actual or attempted abuse of Program Participants that takes advantage of their position of vulnerability or trust for sexual purpose. Sexual abuse means any actual or threatened physical intrusion of a sexual nature by force or under unequal or coercive conditions. The In-Country Educational Service Provider must take steps to develop a culture that does not tolerate SEA and prevent, detect, and/or stop any SEA by the In-Country Educational Service Provider Personnel.

**19.3 Violence Within the Work Environment:**

The In-Country Educational Service Provider must uphold the principles of FHI 360's Violence-Free Workplace policy located on the FHI 360 Compliance office website at <https://www.fhi360.org/about-us/compliance-office>) and take steps to prohibit and prevent any form of violence or threats of violence in the work environment, by or against any the In-Country Educational Service Provider Personnel while on the In-Country Educational Service Provider's premises or work locations of the In-Country Educational Service Provider, at any events sponsored by the In-Country Educational Service Provider or while engaged in the performance of employment duties for the In-Country Educational Service Provider whether on or off the In-Country Educational Service Provider's premises. The In-Country Educational Service Provider's policy must prohibit its Personnel from perpetrating any form or violence or threats of violence against any staff or any In-Country Educational Service Provider partner, the In-Country Educational Service Provider client, program participants, or anyone else with whom they interact in work-related situations.

**19.4 Harassment-Free Work Environment:**

The In-Country Educational Service Provider must uphold the principles of the Harassment-Free Work Environment policy located on the FHI 360 Compliance office website at <https://www.fhi360.org/about-us/compliance-office>) and take steps to prohibit and prevent the In-Country Educational Service Provider Personnel from engaging in any form of harassment in the workplace or work-related situations based on: race, color, ethnic or national origin, religion, age, sex, sexual orientation, gender identity, or perceived adherence to socially defined norms of masculinity and femininity, medical condition, pregnancy, childbirth, and breastfeeding, nationality or citizenship, physical or mental disability, genetic information or characteristics (or those of a family member), status as a victim of domestic violence, sexual assault or stalking, and/or any other class, status, or characteristic protected by local law. The In-Country Educational Service Provider must strictly prohibit its Personnel from harassing any Personnel, employees of any In-Country Educational Service Provider partner, In-Country Educational Service Provider client, program participants, or anyone else with whom the In-Country Educational Service Provider Personnel interact in work-related situations.

**19.5 Dealing with Governments or Officials; Compliance with Foreign Corrupt Practices Act:**


The In-Country Educational Service Provider acknowledges that the corporate policy located on the FHI 360 Compliance office website at <https://www.fhi360.org/about-us/compliance-office>) requires that activities be conducted within the letter and spirit of the law. In-Country Educational Service Provider, including any of its affiliates and their respective employees, agents officers, or other members of its management will not make any payment, either directly or indirectly, of money or other assets to government or political party officials, candidates for public office, or representatives of other businesses or persons acting on behalf of any of the foregoing (referred to collectively as "officials") where such payment would constitute a violation of any law. In addition, regardless of legality, the In-Country Educational Service Provider will make no payment either directly or indirectly to officials if such payment is for the purpose of influencing decisions or actions with respect to the subject matter of this agreement or any other aspect of the English Works! Program's operations.

**19.6 Reporting of any Violations:**

The In-Country Educational Service Provider and its Personnel who observe, suspect, receive allegations of misconduct or violations of any of the above referenced policies and requirements in this document are required to report the conduct immediately, either orally or in writing by contacting the U.S. Embassy/Consultant Representative. When reporting, individuals are urged to provide as much detail as possible about the conduct, if possible, including identifying people who were involved or who witnessed the conduct, so long as this will not put the persons identified at risk of immediate harm. The In-Country Educational Service Provider must maintain policies that require its Personnel to report any misconduct or violations to any other appropriate management within the In-Country Educational Service Provider's organization, with any appropriate law enforcement agency or other regulatory agency as required by local laws.


**Consequences of Violations:**

Violations by the In-Country Educational Service Provider or its Personnel and/or the failure to follow the requirements of the policy may result in immediate termination of the In-Country Educational Service Provider's award.

DocuSigned by:  
  
589BDE08DC0467 6/7/2022


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Karen Bassich, Associate Director Date  
Purchasing and Facilities  
FHI 360  
Washington, DC, USA



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Muhammad Iqbal, Date  
Grants Officer Representative  
U.S. Embassy/Consulate  
Pakistan



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Mr. Muhammad Jaffar, Date  
Rector, Maj General (HI),  
National University of Modern  
Languages,  
Islamabad, Pakistan



# HIGHER EDUCATION COMMISSION

H-9, Islamabad (Pakistan), Phone: (051) 90401917 Fax: (051) 90400463

E-mail: [mrhussain@hec.gov.pk](mailto:mrhussain@hec.gov.pk)

Assistant Director (R&ID)

No.ID-3/SC/R&D/HEC/2022-2023/

Dated: December 23, 2022

**Anila Sadaf Qureshi**

HOD

Department of Applied Psychology

National University of Modern Languages, Islamabad (NUML)

E-mail, [a.nila\\_s@hotmail.com](mailto:a.nila_s@hotmail.com)

**Subject: International Conference on "Prevention, Treatment And Rehabilitation for Substance Use Disorder: Current Issues and Challenges" to be held from 28-12-2022 to 29-12-2022 organized by Department of Applied Psychology, National University of Modern Languages, Islamabad (NUML)**

Dear Sir/Madam,

Reference your application for the Grant to organize Seminar/Conference/Symposium/Workshop **ID No 40**. it is to inform that your application for the above referred event has been considered and approved by the travel grant management committee for partial funding due to financial constraints, and austerity measures adopted by the government. Therefore, I am pleased and directed to convey the sanction of **Rs. 375000/- (Three Hundred Seventy Five Thousand only)** to organize "International Conference on "Prevention, Treatment And Rehabilitation for Substance Use Disorder: Current Issues and Challenges "" to be held from **28-12-2022 to 29-12-2022** at **National University of Modern Languages, Islamabad (NUML)**

You are therefore, requested to spend the above approved budget in accordance with the limits of HEC approved budget heads as per following details.

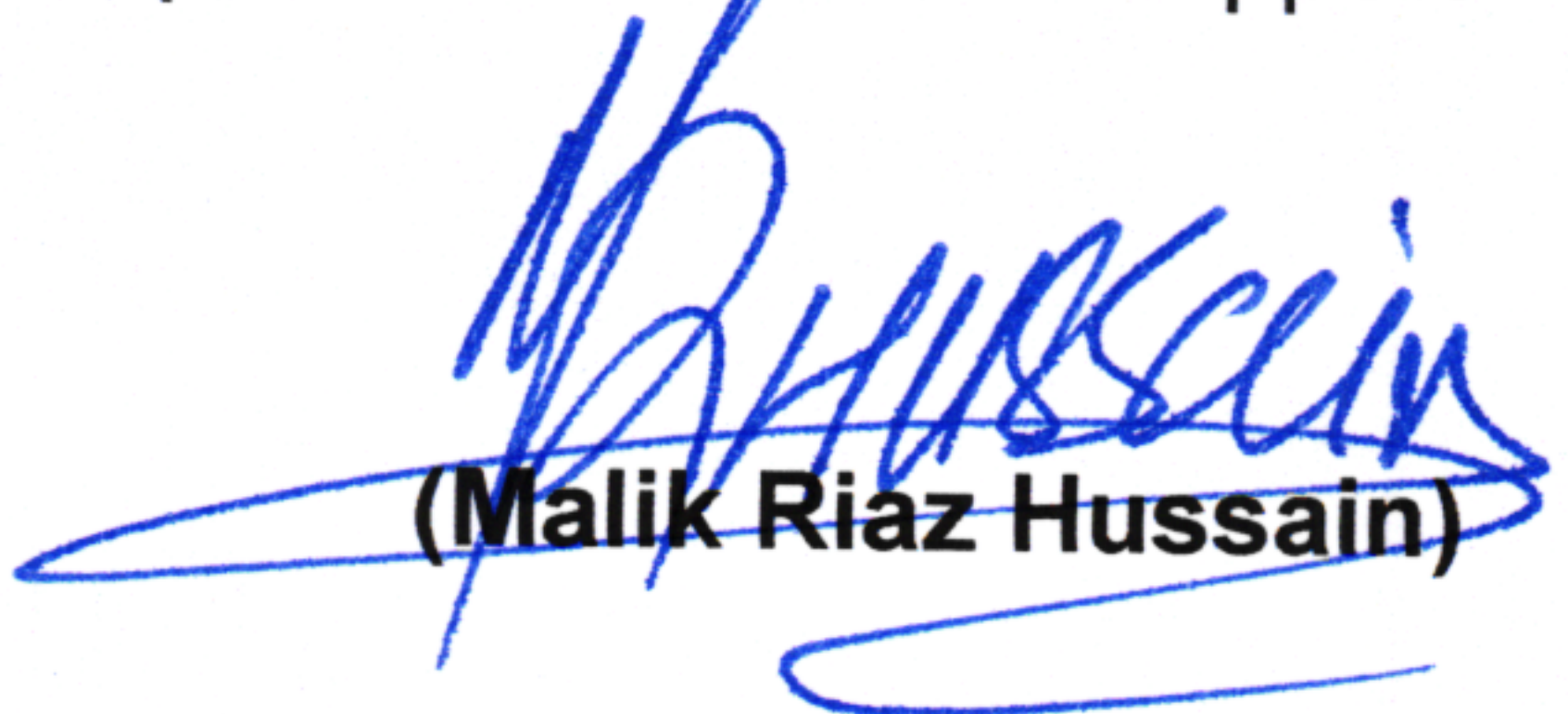
S.No	Budget Head	Budget Provisions (In Rs)
1	Air Travel for Foreign Speakers	As per Govt. Rule (Subject to submission of three quotations) Maximum 5 persons
2	Remuneration for Foreign Invited Speakers	10000/- per person for 5 Persons
3	Travel for National Invited Speakers	As per Govt Rules
4	Remuneration for National Invited Speakers	5000/- per Person for 10 Persons
5	Accommodation for Foreign Invited Speakers	15000/- per night (Per person) for 5 Persons for 6 Maximum nights
6	Accommodation for National Invited Speakers	6000/- per night (Per person) for 10 Persons for Maximum 6 nights
7	Entertainment	168000
8	Publication	75000
9	Stationery	25000
10	Contingencies	10000
11	Chemicals/consumables	50000

**The Terms and Condition of the Grant are as under:**

- i. The Grant is approved for the specified purpose as mentioned in the Award letter and cannot be utilized for any other purpose.
- ii. HEC funding support must be acknowledged in any news/ publications related to the presented paper in electronic or print media and name and/or logo of HEC will be used for the purpose.
- iii. In case of postponement or cancellation of the event, HEC must be informed in writing.
- iv. No reappropriation under the above budget head is allowed.
- v. The Grant will be reimbursed upfront to the Head of the University/Institution subject to submission of hard copy of the Application form in original along with Reimbursement Form and the requisite documents.
- vi. The Applicant and the University will be responsible for proper utilization of the Grant after fulfillment of all codal formalities and accounting procedures in accordance with the Government rules/ regulations and HEC relevant policy.
- vii. The Applicant and the University will be responsible for timely submission of Reimbursement Claim for settlement the Grant. For this purpose duly signed and complete Audited Reimbursement Form along with required documents and Feedback Form along with the copy of the requisite documents must be submitted within three (03) months of the event, failing which no Reimbursement Claim shall be entertained.
- viii. Any expense made against budget heads/item(s) not explicitly desired in the Application form or not approved by HEC, will not be entertained at the time of settlement of the Reimbursement.

Moreover, the Committee noted that the University should encourage the conference registration fee from the participants and also generate revenue from other sponsors/sources to support such events.

With Regards

  
(Malik Riaz Hussain)

Copy for information & necessary action to:

1. The Registrar, **National University of Modern Languages, Islamabad (NUML)**
2. The Director (ORIC), **National University of Modern Languages, Islamabad (NUML)**